



For Office Use Only
Child's Last Name:
Date Contract Rec'd:
Date Contract Begins:
Approved by:

**2017-18 June Bug Contract
 Teacher's Conference Break – February 20 - 23**

Drop-off: 8:00 a.m. to 9:00 a.m.
 (Billing begins at 8:00 a.m.)

Licensed Program for our kindergarten and preschool children which offers a morning program, and a nap or rest time followed by a snack. It is open until 5:30 p.m.

**Guaranteed spots are available, if contracted by February 6th.
 No Drop-In Care Available.**

Please complete a separate contract for each child.

This contract is between Davis Waldorf School and _____ (parent(s)/guardian(s)), for _____ (child's name) in _____ (child's class) for Teacher's Conference Break, February 2018.

Scheduled Contracted Hours

Please indicate which pick-up time you would like to contract for your child.

Day	Before Nap Pick up at 1:00 p.m. Fee: \$30/day*	After Nap/Rest Pick up at 3:00 p.m. Fee: \$42/day*	Mid-Afternoon Pick up at 4:00 p.m. Fee: \$48/day*	Late Afternoon Pick up at 5:30 p.m. Fee: \$57/day*	For office use only Scheduled # of hours
Hours of Care	8:00-1:00 p.m.	8:00-3:00p.m.	8:00-4:00 p.m.	8:00-5:30 p.m.	
Tues., Feb. 20					
Wed., Feb. 21					
Thur., Feb. 22					
Fri., Feb. 23					
				Total:	

The June Bug Aftercare Program is for our kindergarten and preschool children and offers a nap or rest time followed by a snack. **To ensure a restful environment for all children, we prefer you do not pick up your child between 1:00-3:00 pm during nap/rest, unless emergencies arise or prior arrangements have been made with the June Bug Director.**

To cancel my Aftercare contract for vacation care, I must submit a written notice (or Aftercare Contract Cancellation Form), to the office **prior to February 6th**. If I do not use this service on the dates specified above, the contract rate will still be charged. To change my Aftercare contract, I must submit a new contract to the office prior to **February 6th**, otherwise, the drop-in rate of \$4.50 per half hour will be charged.

* For families who contract 50 or more hours per monthly billing period (including vacation periods), the discounted rate is \$2.50 per half hour. You will see this discounted rate on your bill if you qualify.

(OVER – YOU MUST READ AND SIGN ON REVERSE)

Parent Understandings

Operations

I must sign out my child with a full signature every day he/she participates in the program.

I understand that Davis Waldorf School rules apply to Aftercare program, e.g. no toys from home, no electronic games or personal cell phones, clothing policy, etc.

Billing and Fees

Billing will be sent out for the previous month's activity and will be due by the end of the month.

If my child misses the contracted day, I am still responsible for the contracted rate.

If payment is received more than 10 days after the due date, I agree to pay a late fee of \$20, unless specific arrangements are made with the Bookkeeper prior to the payment due date.

My child will not be able to participate in Aftercare if payment on the Aftercare account is more than 45 days past due or if any outstanding balance remains from the previous school year.

Penalty Late Fees

If my child remains in Aftercare longer than the contracted time (5 minute grace period allowed), I will be charged by the quarter hour at the drop-in rate (\$4.50/ half hour).

Late pick up charge will be \$1 per minute past 5:30 p.m. This amount will be charged on my next invoice.

I have read the contract and agree to the terms and rates above.

Parent's Signature _____

Date _____

All concerns or comments should go to the June Bug Aftercare Coordinator, (junebug@daviswaldorf.org). Questions about contracts or billing should be submitted in writing to our Bookkeeper (in the office or by email – books@daviswaldorf.org). If you do not feel satisfied with the response, you may contact our Administrator in the office or by email - admin@daviswaldorf.org.